

# Villages of Rio Pinar Club Clubhouse Use Agreement



Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Date Needed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Approx # of Guests: \_\_\_\_\_

Time of Function: From \_\_\_\_ to \_\_\_\_

## IT IS MUTUALLY AGREED:

1. The Clubhouse is to be used only by the owners and residents for Association functions or private parties that are limited to social functions, not for commercial purpose.
2. The authorized person above is completely responsible for the conduct of all in attendance and for any and all damages to the Clubhouse and other facilities used during the date and time above. He/She MUST be present at all times during function.
3. **Cost to rent the Clubhouse multi-purpose room will be:**
  - First four (4) hours \$100.00
  - Each Additional hour \$20.00

In addition to the rental cost, there will be a \$200.00 deposit required.

### Events that exceed the rented time frame will be billed for an additional time block of four (4) hours.

4. Reservations will be made on a "First Come, First Served" basis. No reservations will be made until the agreement is completed, signed, and payment is received for both the rental and the deposit of \$200.00. Your check will be deposited in the **Villages of Rio Pinar Club** account and a refund of \$200.00 will be issued if Management accepts the Clubhouse as being in good condition upon completion of the function.
5. Doors and windows may not be left open or propped open at any time. This will result in a forfeit of deposit due to excessive wear on the A/C units and electric costs.
6. Trash must be secured in trash bags and put in the trash cans outside on the clubhouse patio. **Trash cans must be closed tightly.** Trash bags that do not fit in the trash cans must be taken from the clubhouse area by the renter. No trash can be left inside or outside the clubhouse, if not in a closed trash can, due to raccoons in the preserve area near the clubhouse.
7. Cleaning of the Clubhouse and other premises will be done immediately following the function or no later than 12:00 NOON the following day, if no other function is scheduled. If cleanup is not accomplished, a cleaning crew will be hired. If the cost of cleanup and/or damages exceeds the \$200.00 deposit, the remainder will be due to the Association by 12:00 NOON of the day after the function.
8. The Clubhouse and all other Club property will be used in accordance with Village of Rio Pinar Club's Rules and Regulations and not in any way violate local, State or Federal laws, including those pertaining to alcohol.
9. No decorations of any kind are permitted to be hung from the ceiling/tiles.
10. No personal or food items are to be placed within the ice bin – Coolers under counter may be utilized for food storage.
11. **NO SMOKING** is allowed in the Clubhouse. Your cleanup responsibility includes outside clean-up of cigarettes discarded by you and your guests.
12. Minors will not be left unattended at ANY TIME.
13. Function must be over by **9:30 pm**. Doors lock automatically at 10:00pm. Therefore cleanup must be completed by 10:00pm.
14. **THIS RESERVATION IS FOR THE MEETING ROOM ONLY. IT DOES NOT INCLUDE EXCLUSIVE USE OF THE POOL, LANAI, OR FITNESS CENTER. RESIDENTS WILL BE PERMITTED TO ENTER THROUGH CLUB DOORS TO ACCESS AMENITIES.**
15. **Security cameras will be used to check for any violations and to ensure the party begins/ends within terms of rental agreement.**

### SPECIAL NOTICE ON PARKING

- No parking of any vehicle is permitted on grass areas or on other residents parking places or on the street, except as here noted.
- Wheels of vehicles must be on the pavement and not on the grass.
- All guests must be instructed. For large parties, please designate someone to be in front of Clubhouse to direct guest parking.
- Future use of the facilities may be denied unless the rules are observed.

**In signing this agreement, the authorized person accepts the Clubhouse as being in good condition unless noted below.**

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Management

**PLEASE MAIL THIS COMPLETED FORM AND (2) CHECKS TO:**

**GREYSTONE MANAGEMENT  
620 N. WYMORE ROAD, SUITE 240  
MAITLAND, FL 32751**