

**ACC Architectural Change Application**  
**Villages of Rio Pinar (The Preserve) Homeowners Association, Inc.**

This form should be completed by the homeowner and submitted to Greystone Management, which will forward it to the Architectural Control Committee (ACC) for review and possible approval. No later than thirty (30) days after receipt of all information required by the ACC for final review, the ACC shall approve or deny the application in writing. **In the event the ACC fails to respond within said thirty (30) day period, the plans and specifications shall be deemed disapproved by the ACC.** If this application is approved, no additional modifications or alterations may be made without further approval of the ACC. Please refer to the community's Master Declarations and ACC Guidelines for additional information about the process and the scope of allowed changes. Do not begin work until you have an approval letter from Greystone.

**Complete one form per change requested. Send all supporting information with your application.**

Mail completed form(s) to Greystone Management Company Phone: 407-645-4945  
620 N. Wymore Rd., Ste. 240 Fax: 407-645-5598  
Maitland, FL 32751

You may also e-mail form(s) to [service@greystone-mgmt.com](mailto:service@greystone-mgmt.com)

Property Owner Name(s): \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Describe the addition, change, installation, or work to be performed on the exterior of your house. **You must include a plot plan, survey copy, and/or photos to show the location/measurements/spec of the change.**

Painting (consult approved paint colors at the Clubhouse library or at the Sherwin-Williams website:

<https://www.sherwin-williams.com/homeowners/color/find-and-explore-colors/hoa/orlando/fl/villages-of-rio-pinar/>

Body Color: \_\_\_\_\_ Trim Color: \_\_\_\_\_ Accent Color: \_\_\_\_\_

Fencing (describe type, height, color [wood=SW2059; vinyl=equivalent to SW2059; iron=black])

Roof (provide first and second color choices for architectural shingles; include sample/picture)

Landscaping (type/quantity of plant(s)/bushes/trees, type of mulch)

Screened porch (describe color, location of door, other features)

Other change (describe in detail)

Requests must conform to all local zoning and building regulations. The homeowner is responsible for acquiring any required permits. Owner assumes all responsibility for maintaining the modifications to the lot, which should not extend past the owner's legal property line.

**Signature of Owner:** \_\_\_\_\_